

**TOWN OF APPALACHIA**

P. O. BOX 112                      508 West Main Street  
Appalachia, VA 24216  
PH: 276-565-3900      FAX: 276-565-3908  
[WWW.TOWNOFAPPALACHIAVA.US](http://WWW.TOWNOFAPPALACHIAVA.US)

**WATER/SEWER CUSTOMER**

**NEW                      TRANSFER                      INFO. CHANGE**

**NAME(S)** \_\_\_\_\_  
\_\_\_\_\_

**SERVICE ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

**\*YOU MUST LIST AT LEAST 1 WORKING TELEPHONE NUMBER OR MORE\***

**HOME PHONE** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
**WORK PHONE** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
**CELL PHONE** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**DRIVERS LICENSE/ID NUMBER** \_\_\_\_\_

**SOCIAL SECURITY NUMBER(S)** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**DATE OF BIRTH(S)** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

- **NEW METER DEPOSIT \$100**
- **TRANSFER \$25**
- **RECONNECT \$50**

**PLEASE CHECK PAYMENT TYPE:**

\_\_\_\_\_ **CASH**

\_\_\_\_\_ **CHECK**

\_\_\_\_\_ **DEBIT/CREDIT CARD (PLEASE BE AWARE THAT THERE IS A \$2.00 SERVICE FEE ADDED TO YOUR CARD)**

**ATTENTION EXETER, DERBY AND IMBODEN CUSTOMERS:**

**CUSTOMERS WHO ARE HAVING NEW SERVICE HOOKED UP IN EXETER, DERBY OR IMBODEN MUST PAY A SEWER HOOKUP FEE THROUGH PSA. YOU WILL HAVE TO GO TO THE PSA OFFICE IN ORDER TO DO THIS. WE CAN NOT TURN YOUR WATER ON UNTIL YOU CAN SHOW PROOF OF A RECEIPT FROM PSA AND OUR OFFICE CALLS AND VERIFIES THAT OR YOU HAVE PSA CONTACT US. LISTED BELOW IS THE ADDRESS AND PHONE NUMBER TO PSA. IF YOUR SEWER BILL IS NOT PAID MONTHLY, WE WILL HAVE TO DISCONNECT YOUR WATER SERVICE. YOU MUST PAY THIS BILL TO PSA. WE CAN NOT TAKE PAYMENTS FOR SEWER. WE CAN ONLY TAKE YOUR WATER BILL PAYMENT IN OUR OFFICE.**

**\*PSA  
5622 INDUSTRIAL PARK ROAD  
WISE, VIRGINIA 24293**

**\*276-679-1263**

**PLEASE INITIAL THE LINE BELOW IF YOU LIVE IN EXETER, DERBY OR IMBODEN.**

\_\_\_\_\_

**PLEASE INITIAL THE LINE BELOW IF YOU DO NOT LIVE IN EXETER, DERBY OR IMBODEN.**

\_\_\_\_\_

**ATTENTION NEW CUSTOMERS: WE MUST HAVE A COPY OF YOUR RENTAL AGREEMENT/LEASE TO TURN WATER ON AND A VALID PHOTO ID. PLEASE INITIAL BELOW IF YOU ARE ABLE TO PROVIDE US WITH THIS INFORMATION. WE CAN NOT TURN YOUR WATER ON WITHOUT THESE ITEMS.**

\_\_\_\_\_

**PLEASE LOOK OVER THIS AGREEMENT AND SIGN & DATE BELOW.**

**PRINT** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PAGE 4 EXPLAINS YOUR WATER CUTOFF POLICY. PLEASE READ THIS AND SIGN/DATE BELOW TO ACKNOWLEDGE THAT YOU UNDERSTAND THIS POLICY. WE WILL PROVIDE YOU WILL A COPY OF THE WATER CUTOFF POLICY.**

**SIGNATURE & DATE** \_\_\_\_\_

**ATTENTION: IF THE TOWN OF APPALACHIA TURNS OFF YOUR WATER FOR NON-PAYMENT OR NON-PAYMENT TO PSA, YOU CAN NOT TURN YOUR WATER BACK ON YOURSELF. AFTER YOUR BILL IS PAID, THE TOWN OF APPALACHIA WILL TURN THE WATER BACK ON FOR YOU. WATER TURN ONS WILL END DAILY AT 3:00 P.M. IF YOU ARE NOT IN THE OFFICE BEFORE THAT TIME, YOUR WATER WILL NOT BE TURNED ON UNTIL THE NEXT DAY. IF YOU TAKE IT UPON YOURSELF TO TURN THE WATER ON, YOU WILL BE CHARGED A \$50.00 SERVICE FEE. IT IS ILLEGAL TO TURN THE WATER ON YOURSELF. BY SIGNING BELOW YOU STATE THAT YOU FULLY UNDERSTAND AND KNOW THAT IT IS A CRIME.**

**SIGNATURE & DATE** \_\_\_\_\_